



Assistant Vice Chancellor of Environment, Health & Safety

The University of Wisconsin-Madison invites nominations and applications for the position of Assistant Vice Chancellor of Environment, Health & Safety.

POSITION SUMMARY

Founded in 1848, the University of Wisconsin-Madison is the flagship university of the University of Wisconsin System. It has a national and international reputation for educational excellence and cutting-edge research and is consistently among the most prolific research universities in the world. UW-Madison is a \$3 billion enterprise with approximately 22,000 faculty and staff, 30,000 undergraduates, 9,200 graduate students, and 2,400 professional students, and is currently ranked sixth in the nation in research expenditures (fourth among public institutions). Activities occur in over 400 buildings with more than 25 million gross square feet, with major renovations and new construction occurring on a steady basis. We value our reputation for academic excellence and educational innovation and have made a strong commitment to progress in areas of diversity and inclusion.

The Division of Facilities Planning and Management (FP&M) is committed to promoting respect and civility in the workplace. Staff serves as role models by practicing exemplary behaviors when working with customers, fellow staff members, students, and visitors. The mission of the Division of Facilities Planning and Management is providing excellence in facilities and services for our university community.

Reporting to the Associate Vice Chancellor of FP&M, the AVC will serve as the top university EH&S position, leading the EH&S department in fulfilling its mission “to ensure the health and safety of people, buildings, and the natural environment at UW-Madison and associated facilities”. The AVC will be responsible for providing innovative and strategic leadership for a comprehensive university-wide environmental, health and safety (EH&S) program. The program impacts the teaching and research mission of the university, the university community, and the operations of FP&M. The annual operating budget of FP&M is \$227 million and over \$3 billion of capital projects have been managed since 2000 by approximately 1,000 permanent employees. The EH&S division consists of approximately 70 permanent employees with an annual budget in excess of \$5.5 million.

The Assistant Vice Chancellor has oversight and lead responsibility for university compliance to applicable laws and regulations; key environmental, health and safety implementation programs. This includes, but is not limited to; compliance requirements or programs to implement applicable environmental, health and safety laws, and regulations for laboratory safety and health; occupational safety; health and medicine; biological safety and health; select agent programs; chemical safety and health; radiation

safety and health; environmental compliance; fire prevention and fire life safety; industrial hygiene; ergonomics; food safety; environmental health; general safety; and other areas as assigned. The Assistant Vice Chancellor also serves on multiple committees supporting safety, health, environmental compliance, and research compliance.

This university-wide program has political and public implications and is constantly impacted by external constraints due to federal and state regulation. The Assistant Vice Chancellor maintains extensive and frequent interaction with university executive leadership; members of the national environmental, health, and safety directors' community; representatives of federal and State agencies who have a vested interest in environment, health and safety issues; the university community; and the surrounding municipalities. The Assistant Vice Chancellor provides leadership and encourages collaboration on EH&S issues with researchers, university departments, UW System campuses, and universities throughout the nation.

PRINCIPAL DUTIES: LEADERSHIP, MANAGEMENT AND ADMINISTRATION

The Assistant Vice Chancellor will oversee, through subordinate Directors and Assistant Directors a large, complex organization with multiple functional disciplines/occupations that has a critical impact upon the university community. The AVC will have significant responsibility for formulating and administering policies and programs, manage significant human, financial, and physical resources, and function with a very high degree of autonomy. Accountability and stewardship of university resources and the development of systems and procedures to protect organizational assets will be of the utmost importance.

Advise university administration on short and long-term strategies regarding EH&S compliance.

- Develop a comprehensive strategy to reinforce the physical safety and health of students, faculty, staff, visitors, and the public in all university facilities, including but not limited to, classrooms, laboratories, workstations, and public spaces.
- Develop long-range strategic planning and initiatives to ensure university compliance with changing standards of environmental, health and safety regulation.
- Propose new university policies and guidelines or revision to existing policies that will help to prevent, mitigate, or abate environmental, and health and safety concerns.

Monitor and assess statutory and regulatory environmental, health, and safety requirements that impact the university with potential programmatic, policy, and budgetary implications.

Lead comprehensive personnel administration including selection, performance management, corrective action as required and providing leadership and direction to EH&S subordinate managers.

- Build and maintain a strong EH&S management team to effectively manage the array of specialized functional areas with differing regulatory and compliance drivers. Provide guidance to senior managers to effectively liaise with regulators, university stakeholders, researchers, and university leadership in addressing emerging or ongoing issues.

Develop, prioritize, and implement a complex budget portfolio and resources for EH&S functions. As recommended, seek revenue generation as appropriate and maximize current funding streams to support EH&S and university priorities.

Serve as a member of the Strategic Operations section of UW-Madison's Emergency Operations Center and participate in campus emergency events, exercises, and drills as needed.

Maintain extensive and frequent communication with university executive management.

- Partner and collaborate with various university departments including the Office of the Vice Chancellor for Research and Graduate Education (OVCRGE), the Office of the Vice Chancellor for Finance and Administration (VCFA), Office of Risk Management, UW Office of Legal Affairs, and other university offices to ensure effective organizational coordination in environmental and health and safety programs.

Serve as the university's EH&S representative acting for the FP&M Associate Vice Chancellor or members of the Office of the Chancellor or VCFA in regulatory and legislative processes (e.g., hearings, policy or legislative development participation) with local, State, and federal bodies.

Respond to media and other information inquiries. Develop and implement Memoranda of Understanding with UW-Madison partners. Respond to citations, notices, or legal correspondence in coordination with appropriate legal affairs counsel.

DEGREE AND AREA OF SPECIALIZATION

Bachelor's degree and professional certification required, in a directly related technical field of study and experience/training in a high-performing laboratory safety culture. Advanced degree, highly preferred.

At least ten years of experience in EH&S roles, including at least six years senior leadership/management experience to coach, motivate, lead, and direct subordinate managers and staff, including advanced skills in comprehensive personnel administration.

Comprehensive and advanced knowledge and understanding of all relevant technical requirements, logistics, materials, operations, policies, rules, regulations, and compliance regulators in health and safety, environmental protection, and environmental health disciplines.

Advanced leadership skills to effectively lead and direct a comprehensive EH&S program.

Advanced skills in managing highly complex budgets that serve many stakeholders, including the ability to prioritize budget requests and make decisions based on sound judgment and full knowledge of the scope of departmental needs.

Advanced skills to appropriately and efficiently respond and direct the response to emergencies and critical situations, including follow-up evaluation and critique of response efficacy; creates, develops and implements changes to emergency response as required.

Experience in risk communication and risk management for various target populations.

Advanced written, verbal, and interpersonal communications skills to effectively address complex and potentially sensitive subject matter, including expertise and skill to interact successfully with a diverse array of technical, scientific, legal, political, and public entities. Includes ability to communicate effectively in a full range of forums with a stakeholder-focused approach.

APPLICATION INSTRUCTIONS

Applications and nominations should be received by **February 8, 2019**, to ensure consideration. A letter of application describing interest in the position and how professional experience has prepared the candidate for this position should be accompanied by a resume and the names, addresses, emails, and telephone numbers of five professional references. Candidates will be informed before references are contacted. The search and screen committee will evaluate candidates' qualification and select individuals for interviews.

Please submit inquiries, nominations and application materials to the attention of Susan VanGilder, Partner and Kenna Boyd, Associate of Storbeck/Pimentel & Associates at UWMadisonAVCEHS@storbecksearch.com

We promote excellence through diversity and encourage all qualified individuals to apply. UW Madison is committed to monitoring our recruitment and selection practices and has provided a web-based questionnaire for all applicants to complete on a voluntary basis. Please visit <https://oed.wisc.edu/reports-and-forms.htm> and click on APPLICANT COMPLIANCE FORMS to fill out the survey. Enter PVL# 96962 to complete the form.